

# Barnsley Archery Club October 2013

## Indoor Shooting Information and Etiquette

### The Venue:

Indoor shooting will take place at:

The Sports Village  
Honeywell College  
Honeywell Lane  
Barnsley  
South Yorkshire  
S75 1BP

### Times:

Access to the school for shooting has been agreed as follows:

Wednesday Evening: 7:30 – 10:00

Friday Evening: 7:30 – 10:00

Saturday: 11:00 to 4:00

Please note that Saturday mornings 11.00am – 1.00pm will be used for beginner's courses and club coaching sessions. These times are not general club sessions and members should refer to the Club Member newsletter for details of any organised sessions and how to take part if appropriate.

### Procedures:

The building is made available to us on the understanding that we take care of it and adhere strictly to the agreed operating procedures. Failure to comply may result in the Club losing access to the facilities.

Please note that the Sports Village is manned at all times while we are in the building and that CCTV cameras are placed both inside and within the grounds. The cameras are monitored at all times.

The Club has gone to a great deal of effort to secure the indoor shooting facility; the facilities are to a very high standard and we need to treat them with respect in order to keep them. The Committee will take action in accordance with the Club constitution, against any member who is found not to comply with the process and etiquette for shooting.

1. The Club and its members will adhere to the following policies and procedures while shooting:
  - a. GNAS Code of Conduct
  - b. GNAS Rules of Shooting
  - c. GNAS Archery Range— Health and Safety Policy

- d. GNAS Protection of children and vulnerable adults policy and guidelines
  - e. GNAS First Aid procedures.
2. All Archery Club members must enter through reception and sign in using the Barnsley Archery Club Sign in book.
  3. If you are the first person to arrive the reception staff will let you into the storage container.
  4. All external doors should be closed at all times and no doors should be left wedged open (the agreed exception to this is to enable archery equipment to be carried in and out of the building safely).
  5. Arrangements have been made with the Sports Village to ensure that the archery club has access to a storage container nearest to the shooting area.
  6. The reception will hold the key for the container: they will lock the container at the end of the shooting session.
  7. Shooting should not start unless:
    - a. The appropriate signage is placed on all doors to the sports hall
    - b. Both layers of backstop netting are in place
    - c. The shooting line is in place
    - d. A member has been designated as field captain for the session and agrees that the range has been set up appropriately

Please note that the bosses have been purchased specifically for the indoor venue; they are heavy and will take 2 people to lift them upright. This should be done with care.

8. Shooting will be under the control of the designated field captain.
9. At the end of the session all of our equipment must be returned to the container and the building must be left tidy.
- 10. The building must be vacated by the designated end time e.g. 10:00pm on Weds & Fridays. The building will be locked at this time.**
- 11. The school premises is a no smoking zone (inside and outside) and club members are asked not to smoke on the premises.**
12. Evacuation procedures in case of fire will be provided to all members as they attend indoor shooting for the first time.

### **Etiquette:**

As club members we should respect each other

#### **General:**

1. Archers are asked to assist in the setting up and taking down of the range. Entry to the indoor venue is from 7:20 and shooting is expected to start by 7.30pm. If you cannot be available to help set up the range you should assist with taking it down. If you have to come late and leave early ask the field captain on the day if there is anything you can do before you leave.

2. If you wish to have a chat please use the café / bar area outside the sports hall so that you do not disturb people who are trying to shoot.
3. If you wish to eat or drink please use the café / bar area outside the sports hall.
4. Biscuits and other snacks are donated by club members – we ask that all members help maintain the tradition and take a turn at bringing some biscuits etc along.

**Shooting:**

1. While shooting indoors do not shoot more than 3 arrows unless you can comfortably do so without holding any archer up. If in doubt ask!
2. Respect that an archer may be shooting a practice round in which case they need to shoot on the same target until their round is complete.
3. Do not join a target without asking other archers who are already shooting on it.
4. If you need to 'come down' while indoors please do not point your bow at the ground as per normal practice; please come down with your bow pointing at the targets. If you accidentally trigger / release the arrow will cause severe damage to the floor.

**Reviews:**

Regular reviews will take place between the Committee and the premises manager. If you have anything that you wish to raise please bring it to the attention of the committee at the monthly Club meeting.